

TRINITY PRESCHOOL ORANGE INC.



ASTHMA AND ANAPHYLAXIS POLICY

POLICY

All children attending Trinity Preschool will be provided with an environment that is safe and allows them to participate in the daily routine of the centre without risk or fear of being exposed to allergy-causing substances.

PROCEDURES

- Enrolment forms to include information regarding the child's known allergies, their symptoms and their treatment, and including medical advice and a recommended emergency action plan from the child's doctor, with written permission on how and when to administer the EpiPen, if required.
- Staff to be informed of all children with life threatening allergies, photos to be placed (with parental/carer permission) on walls in strategic places. Contact and communication links with parents/carers at all times in regard to the child's safety and well-being.
- Inform all parents/carers at Trinity Preschool about the presence of a child with a food allergy that results in an anaphylactic shock.
- Centre to eliminate, where possible, all allergens that children attending Trinity Preschool have a known reaction to. For example, chemical sprays, food substances, visiting animals from farms, clover, plants and trees etc.
- Inform all parents/carers about the complete ban of peanut butter, nut snacks (Nutella) and muesli bars containing nuts, in children's lunch boxes and with morning tea provisions. Other nuts also banned from the centre include: cashews, hazelnuts, almonds, walnuts, Brazil nuts, pecans, pine nuts, pistachios, and macadamia nuts.
- Parents/carers also advised that when bringing food in for their child's morning tea and lunch, that it contains no allergy-causing substances that have been noted as affecting certain children at the preschool.
- Education and first aid training to be completed by all staff by recognised agency and/or doctor, to develop an awareness of symptoms relating to a severe allergic and/or anaphylaxis reaction and procedures required when staff suspect a child is having a severe allergic reaction.
- There will be on the premises, at all times, at least one staff member who has had recognised training in asthma and anaphylaxis training.

- A management and emergency action plan will be developed for child with allergies in consultation with parents and the child's doctor. This is to be displayed in strategic places throughout the centre. The plan is to include the child's name and photograph, known allergies, step by step emergency action, and doctor's and parental/carer permission to administer the EpiPen to the child.
- The Nominated Supervisor is responsible for updating medical and personal information in relation to any child with recognised allergies, through consultations with parents/carers and appropriate health authorities.
- The Nominated Supervisor to be responsible for keeping abreast of new knowledge and new regulations regarding the allergies/anaphylactic issue, by maintaining regular contact with the Royal Prince Alfred Allergy Unit – (ph no 02 95651464; Fax 0295198420; allergy@email.cs.nsw.gov.au)
- The Nominated Supervisor is responsible for continual and adequate warning to all parents of the possibility of harm from known allergens, and to refrain from allowing any known offending products to enter the centre.
- Staff are responsible for discouraging and preventing children sharing food while eating at the centre.
- If a child brings in a known allergen for morning tea or lunch the substance will be removed and discarded safely. The parent/carer will be contacted to either provide alternative food items or the child will be provided with fruit or a sandwich from preschool supplies.
- Antihistamine or adrenaline, in the form of medicine, needles or EpiPen to be labelled and stored appropriately and safely. The expiry date on EpiPens brought from home to be noted on the Action Plan.
- As a precaution an EpiPen will be kept on the premises at all times, and only administered by staff with current Asthma and Anaphylaxis training, to anyone having an anaphylactic reaction, who does not have their own EpiPen. The expiry date on the preschool EpiPen is checked once a term as part of the First Aid audit.
- Permission forms allowing children to participate in excursions will include information provided by parents/carers about known allergies or medical conditions that require emergency treatment, eg. asthma medication, epipen, etc. The nominated supervisor will ensure that these treatments are taken on excursions.